

Approved 4/8/2013

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Board of Public Works

2013 APR -9 AM 9:02

Meeting Minutes

Date: March 11, 2013

Time: 7:15 p.m.

Place: Marshfield Town Hall Hearing Room 3

In attendance for all or part of the meeting were the following:

Stephen Hocking	Chairman
Robert Shaughnessy.	Vice Chairman
Michael Valenti Jr.	Member
Thomas Reynolds	Superintendent – <i>not present for this meeting</i>
Rod Procaccino	Town Engineer
Paul Tomkavage	P.E., Project Manager
Tom Whalen	Chair, CPC
Barry Bartlett	Director of Operations, DPW
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 7:18 p.m.

Stephen Hocking opened the meeting and reviewed the evening's agenda which consisted of 1 appointment and 9 action items including an Executive Session. He **motioned** to accept the agenda as written.

Seconded by Michael Valenti Jr..

All in favor.

Appointments:

1. Tom Whalen/Chair, CPC

Tom was present and referenced the letter he had sent to the Board dated 3/5/2013. In the letter he indicated that the Community Preservation Committee (CPC) had received an application from Stacy Reisman Last and Peregrine White Farm asking if the Town of Marshfield would consider to purchase 60 acres of land off Peregrine White Road for active and/or passive recreation. The property included 50 acres of marshland/wetlands, 6 acres of upland and a 3 acre storm water reservoir. CPC is reviewing the application and is asking for comment from the Department of Public Works as to the storm water improvements that exist on the land and the DPW's acceptance of responsibility for its maintenance should the Town acquire the land. The Town Engineer, Rod Procaccino is not recommending responsibility as there are many problems associated with it as development has increased. CPC would like to know as part of their due diligence, if the DPW is willing to accept the responsibility for maintenance of the storm water improvements that exist on the land. Both Steve Hocking and Mike Valenti Jr. responded "no" to this request. Bob Shaughnessy stated that he did not like the proposal in 2006 and still does not like it. We cannot assume more responsibility than we have to. It will end up costing us more money.

MOTION: Robert Shaughnessy motioned that the Board of Public Works has reviewed the Peregrine White acquisition as presented and has voted as follows: all in favor of supporting a CPC article for the Peregrine White purchase including taking over all the storm water drainage and associated drains.

Seconded: Michael Valenti Jr.

All voted against.

Action:

5. Storm Update/Debris Removal

Barry Bartlett was present to provide Board members an assessment regarding the storm budget and the extended use of fuel. The Advisory Board has questioned the request of additional funds needed for the purchase. In Tom's place Barry will meet with the Advisory Board this evening to substantiate the request. It has been determined that the increase in fuel costs have contributed to the excess demand along with an increase in storms. Other Town departments along with the DPW are consumers of the fuel and contribute to the high demand. At this point Steve Hocking went to meet with the Advisory Board to discuss this issue.

Storm Updates, by Town Engineer, Rod Procaccino: he will be meeting with FEMA tomorrow to view all the sites of storm damage; bid to collect for fallen trees in public ways; seawalls are in relatively good shape although there has been much beach erosion; the Army Corp. will be in on Friday to view the Jetty, we may receive funding for revetment work, though unofficial.

1. Award Contract 2013-27/Salt Storage Building

The Town Engineer explained details of the project.

Scope of Work: To furnish and supply and erect pre-engineered fabric covered Salt Storage Building at the Highway Garage, 35 Parsonage Street. *Funding Source:* Chapter 90 \$70,000 Art. 3-4/10 Salt Shed \$20,130 available. *Staff Recommends* Compass Enterprises, LLC low bidder.

MOTION: Robert Shaughnessy motioned to award Compass Enterprises LLC, dba Dynamic Building Systems of Gloucester, MA Contract 2013-27 in the amount of \$54,840 and authorize the Chairman or designee to execute the contract when the documents are prepared.

Seconded: Michael Valenti Jr. All in favor.

2. Contract No. 2013-23/Conditions Assessment & Design of Repairs to WWTF Ocean Outfall

Paul Tomkavage was present to explain details of the project and to answer questions regarding the project. *Scope of Work:* Conduct conditions assessment, design outfall repairs, prepare necessary permit applications and bid documents for the outfall repairs. *Scope* will depend on approve funding and nature and extent of repairs needed. *Funding Source:* Article 3 ATM April 2011-\$50,000.00 approved; Article 4 ATM 4/08, Outfall Piping Inspection - \$10K available. Additional \$45K requested ATM 4/13. *Staff recommends* to begin fee negotiations for Contract No. 2013-24 with Ocean and Coastal Consultants.

MOTION: Robert Shaughnessy motioned to authorize DPW to begin fee negotiations for Contract 2013-24, Conditions Assessment and Design of Repairs to the Marshfield Wastewater Treatment Facility's Ocean Outfall, with Ocean and Coastal Consultants of Marshfield and Trumbell, Ct.

Seconded: Stephen Hocking All in favor.

3. Change Order 1/Pudding Hill Tank

Scope of work to remove the electrical service panel from it's present location to inside the new tank for vandal protection and to facilitate change over of electrical service. Provide additional PVC under ground conduit and handholes for new town owned glass fiber communication cable. Provide new automatic transfer switch for generator. *Funding Source:* Article 4-4/2011 \$6000,000 available.

Staff recommends authorization of change order to relocate the service panel and provide new transfer switch and conduit for Town's communication cable.

MOTION: Stephen Hocking motioned to authorize change order no. 1 to Contract 2012-10 with Phoenix Fabricators in the amount of \$10,935.94 and authorize the Chairman or designee to execute the change order when the documents are prepared.

Seconded: Michael Valenti Jr. All in favor.

4. Review ATM/STM Articles

Rod indicated that the Superintendent decided to pull ATM Articles 4 & 5 as monies from a previous year were still available.

6. Drain Layer License Renewal Application

MOTION: Stephen Hocking motioned to accept Kevin Silva's recommendation to renew the Drain Layer's License for Tony Iaria of Iaria Bros. Inc.

Seconded: Michael Valenti Jr. All in favor.

7. Abatements

MOTION: Stephen Hocking motioned to approve abatement packet #684.

Seconded: Robert Shaughnessy All in favor.

8. Minutes

MOTION: Stephen Hocking motioned to accept the open meeting minutes of February 4, 2013.

Seconded: Robert Shaughnessy. All in favor.

* Michael Valenti Jr. abstained from voting as he was not present for this meeting.

MOTION: Stephen Hocking motioned to approve open meeting minutes of February 25, 2013.

Seconded: Michael Valenti Jr. All in favor.

* Robert Shaughnessy abstained from voting as he was not present for this meeting.

10. Executive Session

The Board voted to go into Executive Session for the purpose of discussion on land purchase which is still undergoing negotiations. The Board will not return to open session.

Vote: Michael Valenti Jr. yes Robert Shaughnessy yes Stephen Hocking yes

At this time the open session of the Board of Public Works for March 11, 2013 adjourned at 8:09 p.m.

Respectfully Submitted,

Ann Marie Sacchetti
Board of Public Works Secretary